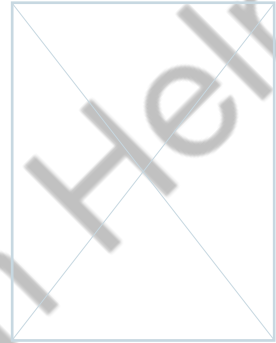


APPLICATION FOR CHARTERED MEMBERSHIP FOR CANDIDATES VIA THE INDUSTRY ROUTE



APPLICATION

Please provide one passport photograph (recent, head and shoulders).
Please confirm/update your personal details here.



PERSONAL DETAILS:

Membership Number:

Surname: **G**

Forname(s): **Dost Muham**

Title: **Mr.** Date of Birth: **7th April 1973**

Home Address: **Apartment No. 1802, Zig Zag Tower**

West Bay Lagoon, Doha, Qatar

Tel (Home): Mobile: **+**

Email: **dosteng**

▶ This whole application form and required documents need to
be scanned and sent via email to: pr.application@ciob.org.uk

APPLICANTS DECLARATION:

1. Royal Charter & Bye-Laws

I understand that I will be considered for the corporate class of membership and if admitted undertake to observe The Royal Charter and Bye Laws, the Rules and Regulations of Professional Competence and Conduct and any other Regulations for the time being in force.

I declare that I have read The Chartered Institute of Building (CIOB) Royal Charter and Bye Laws and The Rules and Regulations of Professional Competence and Conduct. www.ciob.org/about/royalcharter

2. Criminal Convictions

Have you ever received a caution or conviction for a criminal offence?

YES NO

If yes, please provide details of this caution or conviction and whether this has become spent under the Rehabilitation of Offenders Act 1974 or the equivalent law in your jurisdiction:

3. Insolvency/Bankrupt

Are you an undischarged bankrupt or within the last three years been subject to any insolvency proceeding or other arrangements with creditors in respect of your debts (such as an Insolvency Voluntary Agreement)?

YES NO

If yes, please provide details:

4. Information on this application

On signing this declaration, I declare:

- That the information provided in this application form is true and accurate;
- That the application form has been completed by myself; and
- That the photograph provided is a true likeness of myself.

If at any time the CIOB discovers that you have failed to disclose any of the above or that you have provided false information, the CIOB reserves the right to investigate the matter under the CIOB Disciplinary Regulations.

Should you have any queries regarding this Applicant Declaration please contact the Head of Membership and Employer Engagement on +44 (0) 1344 630 700.

Signature of Applicant: Date:

APPLICANT STATEMENT

What becoming MCIQB means to me and what would I expect to contribute?

After more than twenty years of experience in the construction industry, I wish to be an active part of the world's largest community of construction leadership and management. I want to contribute towards the development, improvement and maintenance of building infrastructure as a non-native member of the CIOB. I feel there is a dire need for construction professionals to come together and share values of ethical standards and sustainable behavior to uphold the reputation of our industry. As an MCIQB, I aim to play my part in building trust among stakeholders across the board by following principles of integrity, honesty and trustworthiness. I plan to include respect, fairness and equality for the diverse workforce that I lead. I believe the CIOB knowledge base will strengthen my commitment towards construction ethics and compliance.

If successful, please indicate your preferred title for your certificate by placing a tick in one of the boxes below:

Chartered Builder

Chartered Construction Manager

This does not affect the post-nominal MCIQB.

PART 1 EMPLOYMENT DETAILS

Please attach:

- A copy of your current job description
- A copy of your most recent personal CV
- Organisation chart that shows where you fit within your company
- CPD record for last 12 months (only required if you have been in membership for a year or more)
- One year forward action plan (this should include personal and company objectives).

EMPLOYMENT DETAILS:

Company Name: Waseef Asset Management, Doha, Qatar

Position in Company: Facilities and Operations Director

Employment Type: Permanent Date from: September 2020 To: Current

Company Address: Alowinah Tower, Ground Floor, 14th floor, 15th floor Museum Park St 28880, Doha, Qatar

Email: dostengr@hotmail.com

Tel: +974 800 4444

Mobile: +974 77 343295

SELF-EMPLOYMENT DETAILS:

Company Name:

Address:

Email:

Tel:

Mobile:

Company Registration Number:

PART 2 UNEMPLOYED

APPLICABLE FOR UNEMPLOYED CANDIDATES

CAREER PLAN

Development need:

How development need will be satisfied:

What will this enable you to do?

Global Immigration Help

PART 3

COMPETENCE REPORT

Please demonstrate your competence in each of the following by reference to examples of your most recent achievements at work (last 3 years) whether employed or self-employed.

SECTION 1 - Occupational Competence

COMPETENCE 3.1.1 Planning and Organising Work

KNOWLEDGE/EXPERIENCE - Please include at least one example.

In my twenty five years of experience in the construction industry, I have worked in a diverse range of managerial capacities. In each of these job roles, I focus on helping the upper tier management to set business goals that help promote company growth. I constantly strive to improve internal organizational processes to cut costs, increase efficiency, improve quality and adhere to international standards in a better way.

I led the construction of Qatar Museums as the senior Construction Manager. I studied the client requirements in detail and designed the construction management policies to review and coordinate approvals for contract change orders, agenda reports, professional service agreements, budget resolutions, amendments, work authorizations and final payments. I designed a system of contractor work approval requests which were certificates that attested to the quality of work executed on site. These certificates were then presented to the client before the payment release orders were issued. I was careful about progress check and prepared monthly project progress report for the client. I presided these meetings myself on site on a weekly basis. I participated in the final inspection of the work with the Consultant and monitored completion of the work. While working as senior project manager for ASYAD International Co., Dammam, KSA, I led the construction of sulfur loading rail car for Saudi Aramco in Jubail. Reporting to the Project Director, as Project Manager, I managed the Procurement and construction Contractors and eight project engineer to ensure Saudi Aramco's strict adherence to the EPC Contract, owner specifications, international technical standards and regulatory requirements. I resolved all design, engineering, commercial and contractual issues. I also managed the budget, schedule, quality assurance and control, safety and reporting for the client. For the Saudi Aramco 100-bed healthcare centre project, I got well versed in the firm-client contract for the project, and of the client's objectives. I analysed the project scope, the client's RFP and firm's proposal with the Project Architect. Based on this critical meeting, I organized the schedule of work on the project and set forth the procedures to be employed in achieving it. For six of my construction projects, I took part in the project management and risk management review. For better control, I developed the Project Execution Plan and included Process Risk Management (PRM) plan.

COMPETENCE 3.1.2 Managing Health & Safety and Welfare

KNOWLEDGE/EXPERIENCE - Please include at least one example.

As Sr. Project Manager at National Museum of Qatar for me health, safety and welfare on site was paramount. While drafting the construction phase plan which highlights the details of the job and activities, I prioritized the welfare facilities, the potential health and safety risks and the preventive measures for safe operations. This plan is mandatory under the Saudi Aramco HSE manuals and I was named as the principal contractor to plan and organize the work, in collaboration with my team to ensure that health and safety standards are maintained.

I write the risk assessments and method statements for our specific tasks on site and for the sub-contractors to ensure compliance with the safety regulations. I designed an induction training for any new sub-contractors or visitors prior to entering the site to make them aware of the safety protocols to work on site, the personal protection gear, the OHS guidelines that they must follow, the location of welfare centers, designated smoking shelters and the drill to deal with any emergency or accident situation on site. After the induction training, they are requested to complete a brief questionnaire to ensure that have fully understood the health and safety procedures. I also hold tool box talks on a weekly basis to ensure that everyone on site is aware of the coming week's activities and to discuss any implications the activities may have on their work. All activities that are carried out are monitored for noise and dust levels to ensure that operatives are not in any danger of damage to their hearing or any adverse effect from dust. All cutting, drilling and sanding equipment must have the correct guards, dust suppression and be PAT tested to ensure that everyone is safe, all electrical equipment is 220v or lower to prevent the risk of electrocution.

During the implementation of the Joint Maritime Information and Operations Centre project, safety was my primary concern. United States Army Corps of Engineers has their own HSE manual and they had their own safety and security Spaniards to monitor the Design activities for compliance. I worked with my team to ensure strict compliance to the US Army Corps standards.

COMPETENCE 3.1.3 Managing Quality

KNOWLEDGE/EXPERIENCE - Please include at least one example.

My role as Senior Construction Manager entails that I stay one step ahead of implementation and foresee possible defects and associated risks and put in mitigation plans to prevent them. It is important to ensure that the execution adheres to the strictest quality checks at each step. While working on the healthcare facility for Saudi Aramco, one transit mixer truck failed the slump test. The site supervisor did not check the QC inspector's instructions and poured concrete in that truck. The concrete got mixed with the rejected slump and failed the concrete test. The client immediately ordered for the part of the foundation where the poor quality concrete had been poured to be demolished. To address this issue, I applied my technical knowledge. As per ASTM standard, we have to wait for seven days for cylinder sample test result; if the test fails for that portion of the concrete, it has to be demolished. In the meantime, I took corrective actions for that area and documented all the concrete standards for the slump test-failed concrete. Then, I convinced the client and QC inspector to wait for seven days to test the crushing strength of the concrete. To check the strength of the concrete, I performed Smith Hammer test for concrete area and the result came out to be positive. After seven days, we received positive result for cylinder sample test; it clearly showed that the concrete was good. Thus, I saved nearly ten thousand riyal for the company and a time of at least one week. From that point onwards, I produced coordination studies that conform to various international and national standards.

I accomplished all the project works following the standards mentioned below.

- Royal commission Design Standards
- Saudi Aramco Design Code
- SASO Quality Standards
- NFPA 1141
- ASCE codes and Standards
- Design & Engineering Standards - CSA Group

I also employ the services of the local authority building control who send out an inspector at certain intervals of the build process and sign the work off at each of the stages. This ensures that the build complied with the latest building regulations. During the inspection I record the progress with photographic evidence and catalogue my findings on a quality control inspection form which is then filed and can be recalled at a later date if required. This is something that I have just implemented into my work as I had an issue on my last project where a defect occurred and I could not prove who was at fault (quite an expensive learning curve). I also ensure that any pipework installed is pressure tested prior to being filled as a leak can have serious consequences to the program especially after being plastered. I also carry out checks for the correct tolerances to measurements and levels to ensure that they all comply with current regulations.

COMPETENCE 3.1.4 Implementing Sustainable Construction Development

KNOWLEDGE/EXPERIENCE - Please include at least one example.

As I am a certified LEED AP professional, I realize that sustainable construction is an investment for the future generations through the conservation of energy, water and natural resources by re-use, recycling and minimising waste and pollution. As our main work consists of extensions and alterations to existing dwelling, I am motivated to provide the client with a more sustainable property which is flexible and has the potential to cater for changes in the future whilst enhancing the quality of life.

I often use recycled aggregates for hard core, wrap recycled type 1, which is laid as the sub base for the new floors. I also try and use concrete which is made from recycled materials where possible. All excavated material is collected by a specialist recycling partner who removes the material from site, sorts it and re-sells back to the industry. I make use of the closest suppliers to reduce the travel time to and from site, although this is not always practical due to material choices in the specification. Where possible I try to convince the client to use water butts to harvest the rain water to be re-used for watering the gardens of the properties rather than connecting into the sewer system.

On the project that we are working at the moment the architect has designed a soak away to be constructed as a means of reducing the amount of rain water entering the sewerage system; this must be percolation tested to ensure that any water entering the soak away will disperse effectively. All timbers that were procured are FSC certified to assist with the responsible management of the forests. I liaise closely with the waste collectors to ensure that at least 90% of the waste produced on site is recycled and does not go to landfill.

While working on the Ras Al Khair Industrial City Infrastructure, I followed the principles of sustainable infrastructure design. I utilized rehabilitation, reuse or optimization of existing infrastructure, which is consistent with the principles of urban sustainability and global sustainable development. I conducted a detailed long-term economic analysis of the existing infrastructure, the cost of renewal, ways to conserve energy and the environmental degradation at present, material selection for sustainability, quality, durability and energy conservation, minimization of waste and materials, the redesign of infrastructure in light of global climate change and the remediation of environmentally damaged soils and water. Clearly such designing helps in the improvement of socio-economics.

COMPETENCE 3.1.5 Knowledge of Commercial, Contractual and Legal Issues

KNOWLEDGE/EXPERIENCE - Please include at least one example.

In my experience, it is challenging to handle commercial, contractual and legal issues without compromising on the business interests of the client or my employer. Most of these issues arise from client-led changes to the specification and alterations to the specifications or drawings. These changes often have a significant impact on the schedule. Time lost is money lost and these changes often create budget constraints in the later stages of execution. To avoid this, I make sure to record each step of negotiations (in most tender agreement contracts, there is a liquidated damages clause whereby the client could claim for delayed completion of the project to compensate for any losses they may suffer as a consequence arising from the delay). I instruct my team and subordinates to document each amendment to the drawing and get the Extension Time Order signed by the client. This allows me to adjust the project schedule to suit the additional workload and thus altering the completion date.

Many of my build projects have been affected by adverse weather conditions due to dust storm and rain. Again this was recorded and signed for by the client or his agent which allowed an extension of time to complete the project without any LADs being imposed.

I also worked with the commercial team on site to negotiate on the valuations for work completed to date and for materials that were on site as these, under the FIDEC contract, were payable to sub-contractors on a monthly basis.

SECTION 2 - Management Competence

COMPETENCE 3.2.1 Communication

KNOWLEDGE/EXPERIENCE - Please include at least one example.

Construction works involve and demand communication between a diverse range of engineering disciplines, such as civil, structural, electrical, geo-technical, mechanical departments. Marketing and financial departments are also in close contact to verify project progress and to ensure that other contractual obligations are met.

As Senior construction Manager for Saudi Aramco, I monitored all daily construction issues closely, trying to fine-tune and synchronize tasks and demands. Therefore I communicated constantly with the head of every department. Since the works were located in different locations, I had to be in constant contact with the regional offices, monitor their progress, and address their problems. I either paid planned visits on site, or established remote communication via mobile phone. The closest relationship I had to build was with the director of engineering in our construction team. I established conference calls as a form of weekly progress meetings. Our communication was internet driven: we exchanged emails, had skype sessions, and used modern web/phone applications to be always connected and aligned. Throughout my communication I made sure to follow the company's policy regarding privacy of information, and made sure to disclose only data that I was allowed to. I followed the company's handbook regarding communication ethics. Also, in order to save valuable time both for me and my partners, I prepared for every meeting and/or conference call having studied in advance the purpose and desideratum. I valued my legal and ethical responsibility to safeguard confidentiality of information, regarding the company's internal data, as well as the client's information.

As a manager I made sure that all my subordinates respected this confidentiality policy, and at times we reviewed the legal agreements and possible implications of non-compliance. I demonstrated professionalism and leveraged all aspects while managing my team and while coordinating different disciplines to fulfil the project objectives. I was open to discussion, and promoted dialogue and exchange of ideas, yet confining to rules and to codes of practice. I respected my subordinates and my seniors and treated everybody with respect. Working for various firms and in different countries the use of the English language was a must. So, I have worked hard to improve my English language skills- verbal and written to ensure there was no language barrier.

COMPETENCE 3.2.2 Decision Making

KNOWLEDGE/EXPERIENCE - Please include at least one example.

As a Senior Project Manager, I work with other Project Managers and I have the overall responsibility for cost, schedule, safety, quality, risk management, engineering, and construction and start-up of the facility. I coordinate with seniors and sub-ordinates via daily, weekly and monthly meetings where I present, listen, review and manage commercial, contractual and technical issues. Although I work hard to present complete and multifaceted solutions, I always welcome comments that enhance my ideas and present a different, fresh perception of the facts. I personally check on the proposed scenarios, carefully evaluate the pros and cons and I ensure that only accredited scenarios are followed.

While I was the project engineer for the infrastructure designing for Ras Al-Khair Industrial City, I focused on making cost effective solutions to address the narrow budget constraint. I played a pivotal role in the preparation of biddable and buildable set of plans for all structures in the project by employing least manpower in this activity. As a part of reviewing project plans, I kept record of the distribution of the project plans. I reviewed the estimated cost sheets and decided to follow principles of urban sustainable development. These steps cut down on project cost significantly.

While working for ASAYD International Company in Saudi Arabia, after finishing the site set up of a specific project, I moved on to excavation and piling works. Before starting works on site, I used my time in preparing Method of Statement and risk assessment for each of the scheduled activities. I also prepared the material list and tools required on the site as per drawings and the dates of delivery. I explained to the staff the methods of statement for all the finishing items, the civil requirements for the MEP activities, and the stages of the work. I designed the form work molds for all RC arches on the project, and the RMD scaffolding tower for the RC dome form work (height 16M and dia.20M) by using the available materials on the company open yard. I made the decision to use in-house resources to maintain the project budget constraint. Since each design considered a different part of the construction, My calculations and my designs were presented to the client after being internally evaluated and signed off.

While working for Lakeshore Engineering services, Karachi, Pakistan, I introduced Collaborative Planning Concepts to monitor the status of deliverables and Construction activities for the client. Key index was the comments of clients which gave me a clear picture of the performance of each of the departments and helped me to make decisions regarding promotions in my team and conduct their appraisals.

Finally, I review the work of my subordinates. I make technical evaluations and contractual revisions based on iterative cost-benefit analysis at different stages of the project completion. I act on the basis of well-informed conscience. I am fully aware of the fact that my decision has make-or-break effect on the project schedule of works, so I am very careful with my calculations, the original feedback and the data that I am provided with. I study the facts, rely on historical data, progress of works and extrapolate on cost before signing any kind of business document.

COMPETENCE 3.2.3 Managing Information

KNOWLEDGE/EXPERIENCE - Please include at least one example.

Although almost 20 years have passed by, I have still all project related files. I consider it my responsibility to consistently document my work, the tasks I have fulfilled and the way I have fulfilled them, as a way of enabling other colleagues to perceive, continue and complete my work in various situations beyond my control. This historical data has proved invaluable whenever I need to look at past project decisions in retrospect and analyze the consequences of the decisions made. For this reason, I maintain and update all project files including calculations, construction drawings, project progress charts (Gantt charts), bill of materials, engineering designs and as-built drawings. I have a personal database of past project documents within the acceptable norms of data integrity and security permissions.

As a Senior Project Manager presently at ASYAD, I worked with other Project Managers. As such, I daily communicated and coordinated with seniors and inferiors via daily, weekly and monthly meetings where I presented, listened to them, reviewed and managed commercial, contractual and technical issues. Although I work hard to present complete and multifaceted solutions, I always welcome comments that enhance my ideas and present a different, fresh perception of the facts. I explained to the staff the methods of statement for all the finishing items, the civil requirements for the MEP activities, and the stages of the work. I kept different folders for each design segment, with the specific calculations, sketches, drawings, analysis, design inputs and outputs, materials needs, project schedule and resources required.

I studiously document the project proceedings to maintain traceability and transparency. For the Al-Hasa Health Center (AHHC) Revitalization Project, I managed the influx of different project information by following a reporting process. I sent daily reports that outlined manpower equipment details, work activities, accident reports, Photos. Next, I maintained weekly reports for the higher management that covered the project-progress report, schedule status, procurement list, material submittal list, any pending issues, safety issues. The monthly reports were sent to the client and the management and these included invoicing detail, financial detail, project cash flow, critical issues, log book issues, project quality reports, NCR list and photos by dates. I also prepared regular MS PowerPoint presentations for the client and management for the SRACO mobilization, Estimated Time of Arrival (ETA) For Long lead material. I also gave a Presentation to Saudi Aramco (client) and Higher Management about Project progress and cash flow status using Primavera reporting sheets.

COMPETENCE 3.2.4 Leadership and Strategic Management/Financial Management

KNOWLEDGE/EXPERIENCE - Please include at least one example.

While working as a project manager, I focus on achieving the project objectives by aligning them with the company goals of sustainable urban development, cost efficiency, sustainable and renewable construction solutions and adherence to the strictest international standards of safety and ethical design solutions.

For the Al Hasa Health center construction project, the aim was to complete the project on time and within a limited budget. I planned the project processes and strategy in a way that it reduced the time for project completion. I focused on team management and guided my subordinates to implement the design ideas efficiently. My active involvement in the project activities and thorough guidance on technical issues kept my team members motivated and focused. I setup Key Performance Indicators for them to view each day. I used those progress reports in the employee appraisals that year too. Thus, as a team, we were able to finish the project in the stipulated timeframe and allocated budget. I believe in taking steps to reduce the carbon footprint of construction activities. I incorporate sustainable design principles while working on construction elements, use energy efficient equipment, electrical lighting systems and solar powered outdoor lighting. One example of this was the designing and construction of Joint Maritime Information and Operations Centre that I did for Lakeshore Engineering Services, Karachi. My designing approach utilized rehabilitation, reuse or optimization of existing infrastructure, which is consistent with the principles of urban sustainability and global sustainable development. The designing work encompassed infrastructure renewal, long-term economic analysis of infrastructure, energy use and reduced infrastructure costs, the protection of existing infrastructure from environmental degradation, material selection for sustainability, quality, durability and energy conservation, minimization of waste and materials, the redesign of infrastructure in light of global climate change and the remediation of environmentally damaged soils and water. Clearly such designing helps in the improvement of socio-economics. Throughout the project, my focus was always on cost minimization. I followed the most economical methods for the designing. To simulate the different scenarios of the project, I used several software tools; also for the ultimate design of waste water and infrastructure designing, I used computer programs. As a result, the cost of designing was reduced. I believe in team work to achieve the goals of the project. To ensure that we are all on the same page, I communicate really well with them and keep the morale of the team high. I hold formal and informal meetings with them regularly. The purposes of the weekly meetings were to introduce attendees and route sign-in sheet; to give a brief of the project status; Earned Value Project Data monitoring; discuss about the Quality Control problems and give suggestions for corrective action plan. We also discuss joint site visits with client and get valuable end user inputs and concerns. I introduced Collaborative Planning Concepts for this project where we monitored the status of deliverables and Construction activities for client. I used this information to improve the internal processes of the company and my team.

COMPETENCE 3.2.5 Developing People or Teams

KNOWLEDGE/EXPERIENCE - Please include at least one example.

=====TO BE CONTINUED=====

COMPETENCE 3.2.6 Innovation

KNOWLEDGE/EXPERIENCE - Please include at least one example.

SECTION 3 - Commitment to Professionalism

COMPETENCE 3.3.1 Professional Judgement and Responsibility

KNOWLEDGE/EXPERIENCE - Please include at least one example.

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COMPETENCE 3.3.2 Commitment to abide by the Rules and Regulations of Professional Competence and Conduct

KNOWLEDGE/EXPERIENCE - Please include at least one example.

COMPETENCE 3.3.3 Commitment to CPD

KNOWLEDGE/EXPERIENCE - Please include at least one example.

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PART 4

APPLICATION CHECKLIST

You are on the brink of submitting your Professional Review Report, please have a quick look at the list below and make sure your report supplies the information we expect to receive.

Ensuring your report meets these areas will enable us to directly send your submission to the Assessor. We want to avoid having to come back to you for further information, which would obviously slow down the process. In our experience, the list below highlights the areas which, if not covered will mean your report is returned.

SPECIFIC RECENT EXAMPLES Each section needs at least one good example of how you meet the criteria under the particular heading. Your given examples need to be something you have taken responsibility for and will highlight your competence in that area. Ideally your examples should be current, probably not going back further than 3 years. However, in exceptional circumstances, we would accept an example going back further but not more than 5 years. It's better to have 1 or 2 really good quality examples rather than lots of unexplained examples.	<input checked="" type="checkbox"/>
CPD Please attach a record of the CPD that you have undertaken over the past year with your report. (Only required if you have been in membership for one year or more).	<input type="checkbox"/>
ORGANISATION CHART Please attach an Organisation Chart that shows where you fit within your company, showing your manager and any direct reports.	<input checked="" type="checkbox"/>
ACTION PLAN Please attach your Action Plan which should include personal and company objectives and targets for the coming year. This should also include any Training and Development plans.	<input checked="" type="checkbox"/>
PERSONAL CV Please attach your most recent Curriculum Vitae (CV). A generic company CV is not acceptable.	<input checked="" type="checkbox"/>
PRESENTATION Your report should be a narrative with examples from your day-to-day practice. Avoid using bullet points, lists and headings. Please use spell & grammar checker and ensure your report says what you intend it to say. Maybe ask a colleague to have a quick read through for you. Your report needs to be written in the first person, so 'I' rather than 'we'. Remember, it's you who is applying to be assessed for MCIOB.	<input checked="" type="checkbox"/>
JOB DESCRIPTION Please attach your current job description. This should highlight your day to day responsibilities.	<input checked="" type="checkbox"/>

 **This whole application form and required documents need to be scanned and sent via email to: pr.application@ciob.org.uk**

PART 5 EMPLOYER/VERIFIER STATEMENT

Employer/Verifier Declaration: (all sections need to be ticked, please use the additional box below if more than one Employer/Verifier is checking your submission)

Please complete in BLOCK CAPITALS by hand

I confirm that the photograph on this application is a true likeness of the applicant named

..... and the Action Plan provided is in place.

I confirm that the evidence provided in the sections ticked below are a true and accurate description of the competencies and work carried out by

I agree to being contacted to confirm them (tick where appropriate):

- | | | |
|---|---|---|
| 3.1.1 <input type="checkbox"/> | 3.2.1 <input type="checkbox"/> | 3.3.1 <input checked="" type="checkbox"/> |
| 3.1.2 <input type="checkbox"/> | 3.2.2 <input type="checkbox"/> | 3.3.2 <input type="checkbox"/> |
| 3.1.3 <input checked="" type="checkbox"/> | 3.2.3 <input type="checkbox"/> | 3.3.3 <input checked="" type="checkbox"/> |
| 3.1.4 <input checked="" type="checkbox"/> | 3.2.4 <input checked="" type="checkbox"/> | |
| 3.1.5 <input checked="" type="checkbox"/> | 3.2.5 <input type="checkbox"/> | |
| | 3.2.6 <input type="checkbox"/> | |

F/MCIOB Signatory or Chartered Member of a professional body

Full Name:

Signature of Employer/Verifier: Date:

Professional Body Name (if appropriate):

Professional Body Membership Number (if appropriate):

Tel:

Email:

I confirm that the evidence provided in the sections ticked below are a true and accurate description of the competencies and work carried out by

I confirm that I agree to being contacted to confirm them (tick where appropriate):

- | | | |
|--------------------------------|--------------------------------|--------------------------------|
| 3.1.1 <input type="checkbox"/> | 3.2.1 <input type="checkbox"/> | 3.3.1 <input type="checkbox"/> |
| 3.1.2 <input type="checkbox"/> | 3.2.2 <input type="checkbox"/> | 3.3.2 <input type="checkbox"/> |
| 3.1.3 <input type="checkbox"/> | 3.2.3 <input type="checkbox"/> | 3.3.3 <input type="checkbox"/> |
| 3.1.4 <input type="checkbox"/> | 3.2.4 <input type="checkbox"/> | |
| 3.1.5 <input type="checkbox"/> | 3.2.5 <input type="checkbox"/> | |
| | 3.2.6 <input type="checkbox"/> | |

F/MCIOB Signatory or Chartered Member of a professional body

Full Name:


Signature of Employer/Verifier: Date:

Professional Body Name (if appropriate):

Professional Body Membership Number (if appropriate):

Tel:

Email:

 This whole application form and required documents need to be scanned and sent via email to: pr.application@ciob.org.uk

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The Chartered Institute of Building
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w: www.ciob.org

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SC041725. VAT No. 492 0644 43
CIOB94/0315

